



Release Date: October 10, 1997
026-2011-009

TECHNICAL BULLETIN

Exporting & Importing Set Points Using UltraSite

Scope

This bulletin explains the process of exporting and importing set points using UltraSite.

Description

Controller set points can be exported or imported from the controller to computer disk or from a computer disk to a controller. This process allows you to back up the settings of a controller by exporting its set points. If for any reason the controller's settings are lost, the backed up settings can be imported back into the controller. When you export a controller's set points, all of the controller's settings are saved to disk. When set points are imported, all of the settings stored on disk are transferred to the database within UltraSite for the particular controller.

Exporting Setpoints

1. Insert a disk into the drive where the set points file will be stored.
2. While in the site tree, right click on the unit that will have its settings exported to disk. (If you want the latest set points for the controller, make sure the units have been backed up within UltraSite)
3. From the menu list, select Export Setpoints File. The Export Setpoints File window will appear on the screen.
4. Select the drive where the Setpoints File will be exported to from the drive pull-down menu.
5. Change the "*" character in the file name field to match the unit number. Example: If BCU1's set points are to be saved. The file name that appears in the file name field is *setpts.000. Name the file as 1setpts.000. The file name for BCU10 would be 10setpts.000.

6. After the filename and drives have been selected, click on the “OK” button to export the settings. After exporting the setpoints file, label the disk with the name of the setpoints file and the name of the controller that matches the file.

Importing Setpoints

1. Insert the disk that contains the setpoints file that you wish to import to a controller.
2. From the site tree, right click on the unit that you will import the setpoints file to. A menu list will appear. From the menu list select Import Setpoints File with the left mouse button.
3. Select the drive where the setpoints file is stored from the Drives pull-down menu.
4. Select the file that contains the settings for the controller that was selected in step 2.
5. Click the “OK” button located in the Import Setpoints File window. The set points will be imported to the controller.